

## CALL FOR COMPETITIVE OFFER

1. Vietnam Airlines JSC – Myanmar Branch at need to audit service for fiscal year 2018-2019.
2. The bidder may obtain more information from VN by the following address:

Name :	Vietnam Airlines JSC – Myanmar Branch
Address :	Unit 5, 8 <sup>th</sup> Floor, Tower 1, Myanmar Plaza, 192 Kabar Aye Pagoda Road, Yangon, Myanmar.
Contact :	Mr. Nguyen Danh Minh
Email :	<a href="mailto:minhngd@vietnamairlines.com">minhngd@vietnamairlines.com</a>
Phone :	+95 1 255066
Fax :	+95 1 255086

Yangon, 08<sup>th</sup> Apr, 2019

**General Manager of Vietnam Airlines JSC –  
Myanmar Branch**



**Nguyen Huy Duc**

## **REQUEST FOR BIDDING DOCUMENTS**

**Package: Vietnam Airlines Myanmar Auditing Services for  
fiscal year of 2018 – 2019 (01/04/2018 – 31/03/2019)**

Yangon, 08<sup>th</sup> Apr, 2019

**General Manager of Vietnam Airlines JSC – Myanmar  
Branch**



**Nguyen Huy Duc**



## **1. Package's content**

Vietnam Airlines JSC – Myanmar Branch (VNA) would like to invite the Bidders to participate in the competitive offer for supply **“Vietnam Airlines Myanmar auditing services for fiscal year 2018 – 2019 (01/04/2018 – 31/03/2019)”**

## **2. Scope of supply**

The scope of supply includes:

- Quantity: 01 Package Service;
- Content: Good credit company, legal auditing license.

## **3. Contents of Letter of Bid**

Letter of Bid by Bidders shall include the following contents:

- General information about Bidders.
- Details of offer prices and term applied.

## **4. Offering price**

Offering price is the price quoted by bidder in the Bidding Price after deducting the discount (if any). The price offered shall include all necessary costs for implementing the bidding package, meeting the requirement of Request for Competitive Offer. The offering price should be in USD.

## **5. Deadline for Letter of Bid**

Letters of Bid should come to VNA before 16:00, dated 12<sup>th</sup> Apr 2019. The Letter of Bid coming after the deadline of submission shall be non-responsive and rejected by VNA.

## **6. Clarification of Letter of Bid**

During evaluating progress, VNA may request the Bidders to clarify some content in their Letter of Bid and ask for supplementing documents in case of insufficiency. The clarification shall not result in any change of the main contents or quoted price of the Letter of Bid.

## **7. Evaluation of Letter of Bid**

- a) Evaluation of partner legal identity (pass/no pass):
  - Entity information (address, email, phone numbers);
  - Legal auditing license;
- b) Evaluation of technical requirement:
  - Number of auditor: At least 2 CPA auditors;



- Business Experience: At least 3 years.
  - Number of customers: At least 10 customers.
- c) Evaluation by contract value.

Price quotes

The winning bidder will be chosen if they offer lowest price. If two bidders offer a same price, other factors will be considered on the basis the more the better”

**8. Announcement of the bid result**

VNA announces the final result to all Bidders after a written approval of the bid.

**9. Negotiation, completion and signing of the contract**

VNA negotiate and complete contracts with Bidders winning bid.

**10. Sanction on violation in bidding**

Those Bidders having any action violating the Myanmar Law of Competitive offer may be punished as regulated in Myanmar Bidding Law, revised laws and other relevant legal laws depending on the level of violation.